

Consent to Audit **IMPORTANT: THIS MUST BE COMPLETED.**

The Department of Internal Affairs (DIA) has the right to inspect all Air Rescue & Community Services records. Grant recipients need to agree to comply with any requests from an officer of the DIA or ARCS for an inspection or Audit. For larger grants, we may request an external auditor's report confirming that the grant funds have been used for the purpose for which they were approved. For groups, the consent to be audited must be signed by your secretary and another authorised signatory. For schools, signatories must include the Secretary of the Board of Trustees or the school Principal and another authorised signatory.

I/We agree to comply with any requests from an officer of the Department of Internal Affairs (DIA) or from ARCS for additional information in relation to the receipt and use of gaming machine funds received as a result of this application.

We also agree that an officer of the DIA or ARCS may direct an audit or inspection of the books, accounts, or data systems into which funds received as a result of this application have been deposited. This may be conducted by:

- i. a chartered accountant in public practice, or
- ii. a person appointed by the DIA.

We agree to pay for any such audit or inspection and will allow it to be carried out in a manner approved by the DIA or ARCS within the time frame specified by the DIA or ARCS.

**We confirm that any funds received as a result of this application will be used for the purpose for which they were approved and that we will send copies of all receipts and return any money we do not spend to ARCS.**

Incorporated society common seal stamp

**We declare that:**

- The information provided in this application is true and correct to best of our knowledge;
- We have the authority to make the application on behalf of our group.

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Signature of authorised signatory

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Full name and position in CAPITALS

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Date

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Signature of authorised signatory

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Full name and position in CAPITALS

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Date